

# Preschool Evaluation Children Ages 3 – 5 Years



## Referral Process

### *Referral*

If you have concerns regarding your child's development, you may contact your local school district. If you would like to discuss an evaluation or refer your child, Little Lukes can help you.

### *CPSE*

The Committee on Preschool Special Education (CPSE) consists of educators and administrators from your local school district as well as a county and parent representative. This committee creates education plans for children with special needs and the child's parents are included as a member of the committee. Your school district's CPSE determines if your child is eligible for services based on an evaluation of your child. You choose which evaluator you would like to use from a list of approved evaluators.

### *Parent Consent*

The CPSE will send you a packet of information. If you would like an evaluation, you sign the written consent form, fill out other paperwork requested and return it to the CPSE.

### *Choosing an Evaluation Site*

In the packet from the CPSE, there will be a list of approved preschool evaluation sites. You will need to return this form along with the consent form indicating your choice of evaluator. Little Lukes is an approved evaluation site.

### *Scheduling the Evaluation*

Evaluations can take place at the Little Lukes site. Portions can also be conducted in your home or your child's primary day location (preschool, sitter's). Details are discussed with you to work out the best possible plan for your child's evaluation.

## Evaluation

### *Evaluation Team*

At an evaluation, a small group of specialists use a variety of assessments, observations and information provided by you to determine if your child is eligible for services. The specialists include a school psychologist and additional professionals such as a special education teacher, or a physical, occupational or speech therapist based on your area of concern.

### *Components*

A full evaluation, as required by regulations set for all school districts, includes a social history (simple background information regarding your child), a psychological evaluation (assessing your child's learning and interaction styles), and a physical examination (you are generally given a medical record release form to be filled out by your child's primary care physician). Additional evaluations, such as educational, speech, occupational or physical therapy may be performed to determine if your child is eligible for any related services.

### *Time*

The full evaluation may last two or more hours and parents can stay in the room with their child.

### *Cost*

There is no cost for your family.

## Determining Eligibility

After the evaluation, the evaluation team sends a copy of the report and summary to you, the CPSE administrator and to the county representative.

## Education Plan

### *Determining Eligibility*

Based on the evaluation, the CPSE determines if your child is eligible for services.

### *Parent Meeting*

The CPSE then schedules a meeting to discuss the type and intensity of services that are needed. The CPSE creates an appropriate Individualized Education Program (IEP), a detailed plan of your child's goals and objectives and the necessary programs and services to meet those goals.

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## Education Plan

### *Who Attends*

The CPSE includes educators and administrators from your school district, a representative from the evaluation team and a parent representative to answer your questions. A representative from the county health department may also attend.

## IEP Includes

- Your child's current abilities, needs, and evaluation results.
- The goals and objectives your child will be striving to achieve this year.
- The programs and services your child will receive to help meet those goals.
- Special equipment your child may need in school.
- If transportation is needed, and any special transportation requirements.
- How and when you will receive reports on your child's progress

## Little Lukes Love Learning

Email: [info@littlelukes.com](mailto:info@littlelukes.com) | [www.littlelukes.com](http://www.littlelukes.com)

## Recommended Services

The CPSE will recommend the appropriate placement and services from a range of services.

### *Related Services*

The CPSE may recommend related services, which may include physical therapy, occupational therapy, speech therapy, or special education itinerant teacher (SEIT) services provided in the home or at a location convenient for the child.

### *Special Education Preschool*

The CPSE may also recommend a special education preschool classroom and determine if your child would benefit from a full time or part time program. Some programs are integrated with typically developing children, others are segregated for only children with special needs. Little Lukes is an approved integrated preschool setting.

Dewitt (315) 701-1107 | Raddison (315) 857-0800

Pulaski (315) 298-5070 | Oswego (315) 342-4600

Fulton (315) 887-5250 | Watertown (315) 788-5377